

Position Title: Science Coordinator

Location: Calgary office. Hybrid remote work options will be considered within driving distance of the Calgary office and on a specific agreed-upon schedule for in-office hours.

Employment Type: Full-time permanent position

Who We Are

The Beef Cattle Research Council (BCRC) is the driving force behind research and innovation in the Canadian beef cattle industry. We're committed to delivering and supporting initiatives that accelerate the development and uptake of research findings by beef producers and industry stakeholders across Canada.

***Our vision** is a transparent, competitive, resilient and sustainable Canadian beef industry supported by strategic and effective research, technology transfer and innovation.*

***Our mission** is to lead the Canadian beef industry as the most prominent supporter of cattle, forage and beef research with a producer-led Council who invest producer funds into research and technology transfer to support growth in beef demand.*

We are seeking a Science Coordinator to support the delivery of BCRC initiatives. Reporting to the Science Director, this position helps review research proposals and scientific reports and gathers relevant research-based information for various audiences. The Science Coordinator works closely with all BCRC staff, researchers and industry partners to ensure beef producers and industry stakeholders have access to current research information.

Primary Responsibilities

- Help manage calls for proposals, proposal procurement and development, internal technical review, external peer review, and contracting processes
- Project management, including reviewing annual and final research reports and developing fact sheets and other communication materials related to project results
- Remain current on research and publications relevant to the beef, cattle and forage sectors
- Help engage relevant industry stakeholders to identify priorities and support the development and implementation of the [Canadian Beef Research & Technology Transfer Strategy](#)
- Support the development of provincial/stakeholder reports and presentations
- Support the Canadian Beef Researcher Mentorship program
- Build and maintain relationships with industry stakeholders and researchers to expand BCRC's reach and support the advancement of priority research
- Assist with industry-focused knowledge mobilization resource development and maintenance including editing and reviewing
- Assist with BeefResearch.ca topic page reviews

Essential Qualities

- **Bridge-Builder:** You naturally connect academic research with practical farm applications and can communicate effectively with both scientists and beef producers
- **Detail-Oriented Pragmatist:** You maintain scientific rigor while always asking “how will this help a producer or the broader industry?”
- **Collaborative Problem-Solver:** You work well with diverse teams and focus on outcomes rather than process for its own sake
- **Continuous Learner:** You stay curious about new research while maintaining a practical perspective on implementation

Qualifications and skills

- Graduate degree in agriculture and/or science
- Work experience related to agriculture/science, ideally beef cattle industry exposure
- Demonstrated project management and coordination experience
- Strong oral and written communication skills
- Ability to work independently with strong self-direction and attention to detail

Our Core Values & What They Mean in Practice

Producer-Led: Everything we do starts with and serves Canadian beef producers. You'll find us:

- Prioritizing research that addresses real industry challenges and opportunities
- Engaging directly with producers and industry stakeholders to understand their needs and priorities
- Ensuring research outcomes translate into practical, actionable solutions

Research Integrity: We maintain the highest standards of scientific rigor and transparency:

- Conducting thorough, unbiased reviews of research proposals and reports with support from a Scientific Advisory Body
- Supporting evidence-based decision making throughout all our work
- Honest communication about project funding and results

Outcome-Focused Collaboration: We believe the best results come from a strong work ethic and teamwork focused on shared goals:

- Fostering partnerships between funding organizations, researchers, beef producers, and industry stakeholders
- Actively collaborating with industry stakeholders to accelerate knowledge transfer

Pragmatic Innovation: We focus on scientific excellence with practical application:

- Supporting research that is realistic given Canadian beef production practices
- Translating complex research into accessible, actionable information

Our Work Environment: We operate as a lean, focused team where everyone's contribution matters. Our work style balances independent project management with collaborative problem-solving.

Decision Making: Producer-centered and evidence-informed. We gather input from multiple stakeholders but always filter decisions through the lens of "what best serves Canadian beef producers and the industry?"

Work-Life Integration: We offer hybrid work arrangements within driving distance of Calgary on an agreed-upon schedule.

Salary: Negotiable and dependent on qualifications and experience

Ready to Join Us?

If you're passionate about identifying research with the greatest potential for positive impact for Canadian beef producers, we'd love to hear from you.

To Apply: Send us your resume and a cover letter telling us:

- What excites you most about evaluating research proposals and interpreting results
- A specific example of how you've managed a project or communication challenge that required attention to both technical accuracy and practical application
- One question you have about our work or the Canadian beef industry

Apply to: Andrea Brocklebank, Executive Director at brocklebanka@cattle.ca

We thank all applicants for their interest. All applications will be reviewed to determine which candidates' qualifications most closely match our requirements. Only individuals selected for interviews will be contacted.